

1. Hostel Rules

- 1.1 As per the ruling of Supreme Court of India, ragging is illegal and punishable in strictest and most exemplary terms. The institute prohibits ragging in any form and reserves the right to punish the guilty in an uncompromising manner, which may include heavy fine, suspension or eviction from Hostel premises with 24 hours' notice.
- 1.2 Prohibition/ Ban: Consumption or possession of narcotics or alcoholic drinks or any other illegal substance by the Hostel residents in the campus is strictly prohibited. Failure to abide by this would lead to strict action by the Disciplinary Committee, IIT Indore resulting in suspension or expulsion.
- 1.3 Smoking and consumption of tobacco products is prohibited campus wide, including all buildings and compounds to protect members of the public from the harmful health effects of second-hand tobacco smoke.
- 1.4 Residents are expected to display an acceptable form of behavior, maintain discipline and decorum in the Hostel. Students should not indulge in intimidating fellow resident(s), shouting at other resident(s), Hostel(s), dining, and security staff and manhandling others.
- 1.5 Vandalism (or the willful destruction or defacement of Hostel and Institute property) is a very serious offence. This includes acts such as pasting posters, graffiti, slogans, etc. Any damage to the Hostel property must be reported immediately to the Hostel administration. Intentional or reckless destruction of any Hostel property on any pretext will be dealt severely and will result in fine.
- 1.6 The Hostel authorities reserve the right to inspect the Hostel premises, individual units and rooms without prior intimation and students are expected to cooperate.
- 1.7 Students should sign incident report (IRs) when approached by caretaker/security personnel's for violating Hostel rules.
- 1.8 Residents are not encouraged to swap their allotted rooms without written permission from the Hostel administration.
- 1.9 Congregation of students must be avoided in a unit, stairs and corridors. Common areas should be utilized for any meeting related to students' activities.
- 1.10 Playing loud music, watching TV with loud sound, and other noises are strictly banned in order to ensure the comfort of residents.
- 1.11 In Hostel 11.00 p.m to 6.00 a.m is considered as silent hours. Please ensure appropriate behavior during silent hours.
- 1.12 Residents should use garbage bins kept in designated areas for disposal of paper,

plastics, etc. There should be no littering anywhere in the Hostel premises.

- 1.13 Sports gear and musical instruments issued to the students are Institute property and should therefore be used for intended purpose in the common areas. These articles should not be carried to the individual rooms/units.
- 1.14 Switch off light, fans, and other electrical appliances and turn off taps when not in use, if any of these items are found running in your absence then a penalty will be imposed on the whole unit.
- 1.15 Use of room heater/ air conditioner/ personal refrigerator and other high voltage electric items are strictly prohibited.
- 1.16 Cooking is strictly prohibited in hostel premises. Use of electric rice cooker, induction heater, microwave, electric kettle and other cooking utensils are strictly prohibited.
- 1.17 No one except the residents shall be allowed to stay in the allotted rooms/units.
- 1.18 Students are not allowed to keep pets in the Hostel premises.
- 1.19 Students residing in Hostel are not permitted to keep powered vehicles. If found appropriate action will be taken by Hostel administration (like monetary fine and lock).
- 1.20 Students are advised to approach Hostel office and not to use social media/press as platform to address their grievance.
- 1.21 The Hostel Office will issue keys (one room key and one almira key) for each room of the allotted unit. Please ensure that the room assigned is locked while leaving for classes or during long absence. In case of loss of keys, a penalty of Rs.1500 per key will be imposed.
- 1.22 Each hostel room will be provided with furniture (cot, almira, study table and chair). Students should check the items and enter in the hostel register before occupancy.
- 1.23 Residents, if want they are permitted to use air coolers during summer months after getting prior approval and payment of additional charges (Rs 1000 per month)
- 1.24 The allotment of the Hostel Room is only for running academic session. Any student interested to stay during semester break will be accommodated on payment basis with the suitable recommendations through concerned HoD.

2. DO's and DON'Ts

- 2.1 Do carry your ID card all time. Do show to security or other authorities when ever asked.
- 2.2 Do enter your details in the log book whenever you are going out of Hostel in silent hours as decided by hostel authorities.
- 2.3 Do enter your details in the log book whenever you are going out of campus.
- 2.4 Do report any defects/inconvenience related to light, fan, power points, fire alarm and lift to Hostel office.
- 2.5 Do park your bicycles in the designated areas. If not, fine will be imposed accordingly.
- 2.6 Do inform to Hostel office if any violation happened in the Hostel premises.
- 2.7 Do get proper approval to use any electric/ electronic equipment in the Hostel unit.
- 2.8 Do inform to Hostel office, if you are growing any plants inside Hostel units.
- 2.9 Do not play football, cricket, etc. in the Hostel corridors.
- 2.10 Do not skate, and cycle in the corridors and premises of the Hostel.
- 2.11 Do not operate any electrical equipment that are related to services and installed in the service floor (Terrace).
- 2.12 Do not open any electrical shaft door/Sub-Distribution Board (SDB)/chambers/boxes.
- 2.13 Do not enter the electrical panel room.
- 2.14 Do not leave rooms without switching off light & fans.
- 2.15 Do not misuse appliances/furniture and other items provided by the Institute.
- 2.16 Do not use any high voltage electrical appliances like induction heater, cooler, personal refrigerator, microwave, electric kettle, etc. in Hostel rooms.
- 2.17 Do not use water kettle in unit without prior approval from Hostel office.
- 2.18 Do not cook in the Hostel premises. If found guilty, heavy fine would be imposed to all residents of the unit.
- 2.19 Entry of female students to male student hostel is limited up to reception /designated common area in ground floor only from 7.00 am to 10.00 pm. During other time, entry is fully restricted.
- 2.20 Entry of male students/ guests to ladies Hostel premises is fully restricted.
- 2.21 Do not misuse appliances/furniture and other items provided by the Institute. It is the unit's responsibility to maintain them appropriately, failing which, the Hostel administration may withdraw the facility.
- 2.22 Going out of campus in late hours i. e. from 10.00 pm to 6.00 am, without prior approval is strictly prohibited.
- 2.23 Do not watch TV with loud sound / play music/ common gathering / making loud noise/ use Hostel badminton court during silent hours to maintain the comfort of Hostel residents.
- 2.24 Do not go to undesignated areas including forest areas in campus during late hours. Limit your movements with in Hostel area and academic areas during late hours.
- 2.25 Do not involve in any activities that disturb the safety, privacy and comfort of other co-residents.

3. VIOLATION OF RULES

- 3.1 Any resident found violating rules would be solely responsible for his or her actions and the Hostel administration will not be responsible for his or her safety and security.
- 3.2 Fines for any violation of rules and damage to Hostel property will be determined by the committee formulated by Hostel Administration.
- 3.3 In instances of damage to Hostel property, non-switching of electricity points, etc. all the residents of a unit will be held responsible.
- 3.4 The committee will decide the nature of violation and damage to Hostel property (minor, extensive but reparable and irreparable).
- 3.5 Minimum fine for minor, extensive but reparable and irreparable damage to Hostel property is Rs. 3000, 5000 and 10000 respectively. Committee can also increase the fine depending on the nature & extent of violation and/or damage.
- 3.6 Minimum fine (Rs 3000) is for first time violation of rules including cooking in hostel premises, violating hostel timings, creating trouble to co residence, miss behaving with staffs , violating parking rules and etc, if repeated disciplinary action will be taken in addition to monetary fine as per institute norms.
- 3.7 Residents who fail to pay assessed charges may have their records flagged, which will reflect during the payment of the fees during the following semester.
- 3.8 Repeated violation may lead to severe punishment including withdrawal of Hostel residence facility.